



EXHIBITOR TERMS AND CONDITIONS

This contract is made between Murrumbateman Community Association Inc, ABN 71 920 635 074, a registered New South Wales Incorporated Association, whose address is 19 East Street (Barton Highway), Murrumbateman, NSW 2582 and which operates under the registered NSW business name of **Murrumbateman Field Days** (Registration Number M7174325)

AND

The Applicant/Exhibitor

1. General

- 1.1. By applying for a Site at the Murrumbateman Field Days the Applicant/Exhibitor agrees to abide with the following terms and conditions¹ contained in this contract including:
- 1.1.1. All relevant NSW Public Health and Safety Orders and restrictions,
 - 1.1.2. Yass Valley Council conditions that apply to an event or use, held on the Council owned and managed Recreation Ground² for:
 - exhibitor involvement,
 - traffic management,
 - returning the Recreation Ground to a safe and usable condition after each use.

2. Definitions

The following definitions apply:

ABN/ACN – Australian Business Number/Australian Company Number.

Applicant – Any registered business or person applying for a Site at the Murrumbateman Field Days.

Application Form – form available on the Field Days web site www.mfddays.com used to apply for a Site allocation at the Murrumbateman Field Days event.

Murrumbateman Field Days (MFD) – is an Organisation and an event:

As an organization, Murrumbateman Field Days is the registered NSW trading name of the Murrumbateman Community Association Inc., ABN 71 920 635 074

¹ The terms and conditions have been developed based upon government and legal requirements, practical experience, and stakeholder feedback from previous events.

² Murrumbateman Field Days does not own the venue. The Recreation Ground is hired from Yass Valley Council for the event.

As a public event, Murrumbateman Field Days is a community run, fund raising event to display primarily local and regional rural lifestyle products and services at the Recreation Ground, held annually over the third weekend in October.

Community Group is any group of people who are resident within the Yass region as determined by Field Days management:

- Can be a recognised and/or registered charity, church, school, sporting body or other such group.
- There may be an exception given to groups outside the region if, in the opinion of the Management, it would be in the best interest of the local/regional Community to have them attend the Event.

Council – Yass Valley Council.

Deliverer – those persons or corporations or their representatives requiring access to the Venue to deliver goods for an Exhibitor or Field Days' Management.

Earlybird – a closing date for returning exhibitors to secure their Site from the previous event 2024 (if available) Site or to have preferential allocation of a different Site at the upcoming 2025 event.

Exhibitor – Any registered business or person who has completed the application requirements for a Site at the Murrumbateman Field Days event and has been allocated a Site by the Management.

Lock Down Period – those hours specified in Schedule 1.

GATES:

- **Main Gates (MG)** – identified with a number (1, 2 or 3), are the vehicular access gates to the Recreation Grounds and all three gates are adjacent to major public thoroughfares.
- **Main Gate Controllers (MGC)** – responsible, at each MG, for controlling the entry of vehicles into and out of the Recreation Ground. They will be identifiable at each MG by their high visibility vest, with a name tag with the Murrumbateman Field Days logo clearly displayed. The MGC may not be at the gates on the days of the event.
- **Venue Gates (VG)** – identified with a number (1, 2 etc.) are the gates for entry into the Venue for pedestrians, emergency vehicles and, if directed, exhibitor vehicles with passes or permits.
- **Venue Gate Controllers (VGC)** – responsible for ensuring any vehicle or person seeking entry to the Venue has the appropriate pass or valid reason (determined by the VGC) for entering the Venue. Exhibitors are required to display their vehicle passes and/or permits and present their exhibitor pass as requested.

Management – The Murrumbateman Field Days Manager or any of their duly authorised representatives, employees, contractors, or volunteers.

Non-commercial activity – is where the group is involved in showcasing their activities. This can include a raffle for the group and the sale of fundraising merchandise with written agreement by the Field Days Management.

Out of Hours Surveillance – After the lock down period, an authorised team will conduct surveillance of the Venue and reporting to Police any suspicious activity on the Venue.

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| <p>Recreation Ground – the Yass Valley Council owned and leased lands (approximately 35 hectares) at 19 East Street, Murrumbateman. This area is bounded by public roads and private property where Murrumbateman Field Days Venue, parking and other associated activities occur during the Murrumbateman Field Days.</p> |
| <p>Returning Exhibitor Application – An application made by an exhibitor from the previous Murrumbateman Field Days event.</p> |
| <p>Site – a numbered area within the Venue allocated for Exhibitors to display their products and/or services.</p> |
| <p>Site Details – provided by the Management and shall contain the Exhibitor’s Trading Name and mobile phone number (as supplied by the Applicant), allocated Site number, the recommended gate entry number(s), and the colour code for the zone where the Site is located.</p> |
| <p>Terms and Conditions – the terms and conditions as contained in this contract.</p> |
| <p>Traffic Marshalls (TM) – responsible inside the Venue to guide and control traffic during the set up and pack up of the Murrumbateman Field Days event. They will be identifiable within the Venue by their high visibility vest, with a name tag with the Murrumbateman Field Days logo clearly displayed.</p> |
| <p>Venue – the fenced area containing Murrumbateman Field Days within the Recreation Ground.</p> |

3. Liability and Insurance Requirements

- 3.1. The Exhibitor shall take out and maintain a Public and Products Liability Insurance policy with a reputable insurance office, indemnifying the Council, the landholder and Murrumbateman Field Days and its personnel in the sum of not less than ten million dollars (\$10,000,000) in respect of each and every claim³.
- 3.2. The Exhibitor accepts all liability arising from their operations, equipment, and personnel, including the actions of their Deliverer, employee, or agent at the Recreation Ground during the Murrumbateman Field Days event (including setting up and removing their equipment and operation) and the Lock down period.
- 3.3. The Applicant/Exhibitor shall provide a certificate of currency of their liability insurance for the period of the Murrumbateman Field Days (including the period of setting up and removal of their equipment and operation) with their Exhibitor Site Application or as soon as is practicable after the renewal if it falls before the event and after the application.

4. Exhibitor Site Application and Payments

- 4.1. Management will send to the previous event Exhibitors an email link to its website for the Exhibitor Site Application Forms.
- 4.2. Applications will open to existing and new exhibitors on 1 March each year.

³ Council, the local landholder and Murrumbateman Field Days and its personnel shall be indemnified from and against all claims, demands, remedies, suits, injuries, damage, consequential losses, costs (including its full legal costs), liabilities, actions, claims for compensation and the like for which Council and Murrumbateman Field Days and its personnel may become liable in conjunction with injury, damage or accidental death through the neglect or default of the Exhibitor or of any other person in connection with their use of the Recreation Ground and its facilities.

- 4.3. All Applicants need to complete the Exhibitor Site Application Form www.mfdays.com and include:
- 4.3.1. answers to all questions on the nature of their business at the time of application,
 - 4.3.2. a copy of the Applicant's public and product liability insurance coverage⁴ as required by Clause 3.3,
 - 4.3.3. any regulatory licensing required for the type of business the applicant intends to operate,
 - 4.3.4. full site fee as shown in Schedule 2.
- 4.4. Once an application has been approved by Murrumbateman Field Days, an invoice will be issued with payment terms of 7 days.
- 4.5. To be eligible for the Earlybird Discount, all applicants must complete their site application including payment (in full or 1st installment) by 30 April 2025.
- 4.6. To be eligible for priority of the site allocated at the previous event (this is NOT guaranteed), returning exhibitors must complete their site application, including payment, before 30 April 2025.
- 4.7. Should payment (at least 50%) not be received prior to the closing date for **Early Bird** applications, the discount will no longer apply and an invoice for the full amount will be sent with a 7-day payment requirement. If payment is not received in that period, the applicant will have to reapply. No discount will be applied to such arrangements.
- 4.8. The Applicant's priority for their previous Site lapses if their complete application arrives after closing date of **Early Bird** Returning Exhibitor Application.
- 4.9. Murrumbateman Field Days will offer payment plan as follows:
- 4.9.1. 50% due 7 days of invoice
 - 4.9.2. 25% due by 1 June 2025
 - 4.9.3. 25% due by 1 September 2025
 - 4.9.4. Applications received after 1 June 2025 - 75% due 7 days of invoice and 25% due by 1 September.
 - 4.9.5. Applications received after 1 September 2025 – 100% due within 7 days of invoice.

5. Cancellations and Refunds

- 5.1. No site fees shall be transferred to the following year.
- 5.2. If Management makes the decision to cancel the event for any reason, the refund of site fees paid shall be considered but not guaranteed. Should such a refund be approved, a \$30 administration fee, per booking, shall be retained.
- 5.3. The applicant will have 7 days from the invoice date to withdraw their application in writing to admin@mfdays.com and will not incur the cancellation fee set under Clause 5.4. After 7 days it is considered a cancelled booking, and the fee is payable.
- 5.4. A cancellation fee of \$150 is immediately payable on all cancelled bookings.
- 5.5. Refunds for applications that have been approved and paid for, in full or partially, are at the discretion of Murrumbateman Field Days Management, and will be discussed only if the booked site has been re-sold to a new exhibitor⁵. If a refund is granted, a \$150 cancellation fee will be retained, and the difference refunded to the exhibitor.

⁴ An Applicant's site can be booked and allocated by Management with a current insurance cover but cannot be finalised. The Applicant will not be considered an Exhibitor until a copy covering the period of the Event is received.

⁵ A site is not re-sold if an existing exhibitor applies to relocate to said site, a new site of equal size and value must be sold to allow for refund.

- 5.5.1. If the cancelled application has not been allocated to a site, a new site of the same value and size must be sold in order for the applicant to be eligible for any refund.
- 5.6. There will be NO REFUNDS offered after 15 September, regardless of whether the site has been re-sold.
- 5.7. Exhibitors who have cancelled their booking will not have preference of that site during the following years' Earlybird period whether a refund was granted or not.
- 5.8. Exhibitors who book and fail to attend Murrumbateman Field Days without sufficient notification will be prohibited from attending as an exhibitor the following year.

6. Site Allocation

- 6.1. Murrumbateman Field Days Management has sole discretion in site allocations and will consider the following in this determination:
 - 6.1.1. whether the Applicant has previously exhibited,
 - 6.1.2. allocation of Sites as requested, where possible,
 - 6.1.3. how the product fits within environmental sustainability, rural lifestyle, small acre farming and local business for locality within the Venue,
 - 6.1.4. whether the Applicant has previously exhibited and behaved inappropriately.
- 6.2. Site allocation commences as bone fide Applications are completed.
- 6.3. Management shall contact each Applicant who was unsuccessful in being allocated a Site and determine whether the Applicant wants to:
 - 6.3.1. be placed on a shortlist in case a suitable Site becomes available or
 - 6.3.2. refunded the Site Application fee either immediately or, if on the shortlist once it is determined that the Applicant will not have a Site in the current year. This is the only situation where Management will refund an application fee without penalty.
- 6.4. Should an exhibitor wish to change their Site, after allocation, and it can be accommodated, a transfer fee of \$50 is payable in addition to any difference in cost for the new Site.
- 6.5. Exhibitors that provide Entertainment or Catering at Murrumbateman Field Days shall complete an application form online and any payments required for their Site or from Management shall be negotiated separately from the application process.

7. Site Sizes

- 7.1. Site sizes shown in the application form are approximate and may vary in frontage and depth, depending on the Site, its shape and location.
- 7.2. Management may subdivide or combine sites to make smaller or larger sites to best match applications.
- 7.3. All marquee or exhibit pegs, fencing and displays must be situated entirely within the Exhibitor's Site.

8. Licensing Requirements

- 8.1. Any exhibitor undertaking a business that requires any form of licensing by the Commonwealth, or any State, Local government authority, or a Regulatory Body, shall

provide a copy of such license to the Murrumbateman Field Days Office no later than Friday of the second week in September.⁶

- 8.2. Any displayed electrical items for sale or being offered as part of promotions shall be approved, marked and compliant under the *NSW Gas and Electricity (Consumer Safety) Act 2017 No 15*.
- 8.3. An Exhibitor wishing to have alcoholic beverage on Site for tasting or sale must obtain a temporary license in accordance with the *NSW Liquor Act 2007 No 90* and display the license at all times.
- 8.4. Management may at any time inspect any license.

9. Accommodation

- 9.1. An Exhibitor, deliverer or their staff, agent or contractor is not permitted to stay within the fenced Venue during the Lock Down Period. Anyone found inside the Venue after Lock Down will be escorted out by security and Police may be called.
- 9.2. Primitive camping (1x portable toilet, no showers, no power) is available in the sign posted camping area outside the Venue security fence near VG6. Showers will be made available from 6am-8am each morning in the amenities block at the NE corner of the oval. Details on camping can be obtained from the office.
- 9.3. Volunteer Traffic Marshalls (TM) will be available for directions to the camping area. Entry to this area is off Murrumbateman Rd.
- 9.4. Please advise of your intention to camp at the Recreation Ground at your earliest convenience.

10. Free sites - no fee payable

- 10.1. Management may, at its discretion, allocate a free Site for use by:
 - 10.1.1. Community Groups involved in a non-commercial activity,
 - 10.1.2. A commercial body in return for specific services or sponsorship.
- 10.2. Sponsors may be granted a free Site in exchange for money or in-kind support of the Event. The extent of the free portion will be determined by Management based on the value of the support.

11. Sub-Letting

- 11.1. Exhibitors are NOT permitted to assign or sub-let any part of their Site without obtaining the prior written approval of Management.
- 11.2. Approved sub-let sites will incur a **fee of \$175.00** and are limited to one extra tenant per site.

⁶ Catering sites, for example, must hold a current food licence.

12. Exhibitor Site Access

- 12.1. As soon reasonably practicable after Site allocation, Management will send an Exhibitor Pack, via email, advising Site Details and other valuable information related to the booking, a map, and instructions on how to access the Venue and Site will be included, as well as exhibitor & vehicle passes.
- 12.1.1. If a printed ticket was requested in the application, the Exhibitors Pack including passes will be available from the Office during bump-in.
- 12.2. **Main Gates.** Exhibitors shall be advised with their Exhibitor Pack which of the following **MG** they, and their Deliverers are to use at all times, unless directed differently by the Field Days Staff/Volunteers.⁷
- MG 1** located off Barton Highway-into the sports oval/north-western area. This entry is unsuitable for all trucks.
- MG 2** located off Murrumbateman Road - about 25m from Barton Highway into the south-western corner of the Recreation Grounds, or
- MG3** located off Murrumbateman Road - about 70m from Barton Highway into the western side of the Recreation Grounds.

Regardless of where your site is located, **ALL TRUCKS MUST USE MURRUMBATEMAN RD** entry.

- 12.3. **Venue Gates.** Exhibitors and Deliverers will be directed to the **VG** closest to their Site and are required to stay on the gravel roads, to minimize damage to the Recreation Ground and paddocks.
- 12.4. There will be four (4) VG's open for vehicular access, VG2, VG3, VG4 and VG6. Note that these are all off the Main Gate on Murrumbateman Rd. MG1 is only for smaller vehicles going to the Blue Zone
- 12.5. **Entry to Site.** Vehicle Passes and Exhibitor Passes will be emailed to the address supplied in the application after site allocation⁸ Passes can be printed and picked up from the office **NO later than 5pm Friday before the event.** This will incur a \$5 fee.
- 12.6. **No Pass means No Access.** All exhibitors must have a ticket, and have it scanned upon entry on the days the event is open to the public. This helps us accurately determine the amount of people onsite for the emergency management plan.
- 12.7. The Exhibitor shall advise all Deliverers of their Site details (including the MG for entry) and, where practicable, to facilitate easy entry. Note that trucks cannot enter through MG1.
- 12.8. **Vehicle Entry Pass.** During the Field Days, Exhibitors must display their Vehicle Entry Pass on arrival to be allowed entry via the designated Venue Gate (VG).
- 12.9. **Exhibitor Pass.** Each person attending with the Exhibitor must have their Exhibitor Pass scanned by the Venue Gate Controller (VGC) for access on the days the event is open to the public.

⁷ The Venue is divided into four areas. Access to each of these areas is different and is aimed at streamlining your access to your Site and minimising road damage and congestion. VGM or other volunteers will be in place for each area to assist.

⁸ This is to ensure that we control the traffic onto the Venue and ensure only authorised entry.

- 12.9.1. Additional Exhibitor Passes can be purchased for \$15.00. These passes must be requested and paid for before 5.00pm Friday before the event - contact Murrumbateman Field Days Office.

12.10. Exhibitors and their Deliverers shall:

- 12.10.1. comply with the reasonable requests of Murrumbateman Field Days volunteers or staff,
- 12.10.2. report to Management any abusive action and/or language towards them from Murrumbateman Field Days volunteers or staff.

13. Venue Security and Surveillance

13.1. Murrumbateman Field Days will provide:

- 13.1.1. Security fencing installed around the entire Venue boundary from 9.00pm the Wednesday before the event until 9.00am Monday after the event.
- 13.1.2. CCTV security cameras will be installed at various points throughout the site
- 13.1.3. An Out of Hours Surveillance Team to patrol the venue during the Lock Down Period.

13.2. During the lockdown periods, no person shall be permitted within the Venue other than the Out of Hours Surveillance Team, emergency personnel and essential Murrumbateman Field Days Staff.

14. Exhibitor Set Up and Obligations

- 14.1. Exhibitors must have their site operational at the Murrumbateman Field Days for the duration of the public event; 8.00am - 5.00pm Saturday and 8.00am - 4.00pm Sunday. Any site found to be unattended or packed up during these times will not be invited to return for future events.
- 14.2. Spruiking/announcing is permitted from inside exhibitor sites ONLY. Exhibitors are not to approach/acost visitors in the public area/walkways.
- 14.3. Exhibitors can set up their site from the Tuesday before the Event but must note Clause 13 when security fencing and patrols are in place.
- 14.4. Exhibitor Sites MUST BE set up by 9.00pm on the Friday before the event.
- 14.5. There is a small opportunity for set-up on Saturday morning with the following conditions:
 - 14.5.0. Prior approval from Management.
 - 14.5.1. Set up can be achieved between 6am – 7.30am with all service vehicles off site by 7.45am
- 14.6. Any exhibitor not set up by 7.45am on Saturday may be refused entry and will forfeit all fees paid.

15. Exhibitor Vehicle Access and Parking – Saturday and Sunday

- 15.1. All vehicles within the Venue that do not form part of the exhibit must be removed prior to 7.45am on the public days of the event. Vehicles parked in any other area within the Venue will be identified and the exhibitors will be asked to remove them, under escort, immediately. Failure to do so is considered inappropriate behavior.

- 15.2. All vehicles contained within the Exhibitor Site must have a vehicle pass displayed and visible on the dash for inspection. Vehicles left on the Site shall not impede the displays of other exhibitors or access to service vehicle entrances.
- 15.3. Exhibitors and their deliverer's vehicles, forming part of their display and/or containing stock or other vehicles to be contained within their Site during public opening times, must be on the Venue before 7.45am on the Saturday and Sunday of the Event.⁹
- 15.4. If, due to unforeseen and reasonable circumstances, an exhibitor or their deliverer is late, Management may at its discretion, provide an escort through VG6¹⁰ only or as otherwise directed.¹¹
- 15.5. **Exhibitor Parking Area.** There are two designated parking areas for exhibitors. One to the East of the Venue accessible via Murrumbateman Rd MG3 and another to the South of the Venue accessible via Murrumbateman Rd MG4 (for larger vehicles). Our volunteer parking officers will be able to direct you. To easily identify you as an exhibitor, please have your vehicle pass displayed. These designated parking areas are outside of the fenced Venue.

16. Loading Ramp and Forklift

- 16.1. A loading ramp will be available **until 7.30am Saturday or after 4.30pm Sunday**, of the Event.
- 16.2. Murrumbateman Field Days will have available a minimum of one forklift and ticketed operator for loading/unloading large/heavy items. The maximum safe lift limit is 3t. The Exhibitor must arrange their own crane for anything over this limit or too large to lift with single forklift.

17. The Oval

- 17.1. **No vehicles are to enter the oval ground.** This is a requirement of the Council Recreation Ground Hire Agreement as the oval surface must be protected for other sports group users.

18. Site Restoration, Waste, Recycling, and associated fees

- 18.1. Exhibitors are responsible for and agree to restore their allocated Site and immediate surrounds to the same condition that it was found prior to the setup of their display/exhibit. This means that all exhibited items, any vehicle, all waste/rubbish, and any associated equipment are disposed of appropriately or removed from the Site.
- 18.2. The Site shall be fully restored to its original condition by **Tuesday 6.00pm**, after the Event.
- 18.3. Any Exhibitor that has not repaired any damage to the venue or ground, or removed all waste, caused or done by the Exhibitor beyond what could be reasonably expected, shall be liable to pay Murrumbateman Field Days the cost of the repairs, clean up or waste removal.

⁹ We have an obligation to keep the Venue safe and free of unnecessary vehicles and to restrict vehicle movements. During event public open times there is NO VEHICLE ACCESS OR MOVEMENT (emergency and service vehicles exempt).

¹⁰ This provides access to most of the Venue through the Exhibitor's Carpark at VG6 and has the least disruption to the public.

¹¹ The Management is contactable through the Murrumbateman Field Days Office on 02 6227 5895.

- 18.4. Repairs to the Site or ground includes removal of installed poles/star pickets, road base or sand laying, filling of holes or uneven ground and the like.
- 18.5. Any item left on the Venue after that time shall be disposed of by Management, who shall be under no liability for such disposal and any cost incurred will be charged to the Exhibitor.
- 18.5.1. **A base fee of \$100** will be charged to the Exhibitor. Any additional repair costs will also be charged to the Exhibitor.
- 18.6. Should the Exhibitor not pay this cost, the Exhibitor will not be allocated a Site at the following event.

19. Waste disposal during event.

- 19.1. All Exhibitors are encouraged to reduce waste, separate recyclable materials, and use waste bins provided at the Venue.
- 19.2. **A general bulk waste storage center is located near VG2.** Please use this area rather than overflowing wheelie bins.
- 19.3. Bins and areas for waste are provided throughout the Venue. Bins are regularly emptied during the event by Rural Fire Brigade volunteers,
- 19.4. Waste that can be recycled should be separated,
- 19.5. **Flattened cardboard** can be placed next to the bins (or at front of your site) for specific collection on:
- **Friday 4.00-5.00pm**
 - **Saturday 5.00-6.00pm**
 - **Sunday 4.00-5.00pm**

20. Powered sites

- 20.1. 3 Phase power is not available at Murrumbateman Field Days.
- 20.2. Exhibitors occupying Sites specified as **powered** shall;
- 20.2.1. Have access to 1 (one) 10amp power outlet.
- 20.2.2. Pay the scheduled rate for powered sites regardless of whether the power is used or not (Schedule 2).
- 20.3. **Only** those Exhibitors who have booked powered Sites may use Site electrical power.
- 20.4. Exhibitors who require powered sites are to advise Murrumbateman Field Days of their detailed power requirements over and above the use of an EFTPOS machine, monitor and/or laptop.¹² Additional power requirements over and above this allowance may incur additional cost to the Exhibitor if there is not enough capacity available.¹³ Exhibitors are advised to use power-conditioning equipment if you operate equipment that is sensitive to fluctuations in the electrical power supply.

¹² Most power to the site is provided by the Field Days' generator and therefore its adequacy must be determined well before the event to allow time for additional generators to be hired. Murrumbateman Field Days Office is contactable on 02 62275895.

¹³ Murrumbateman Field Days provides most of the power from its own generator.

- 20.5. Exhibitors shall supply their own, personally labelled, safety tagged power extension leads and appliances which meet the appropriate Australian Standard. Management shall conduct safety inspections during the event to ensure safety tags are current.¹⁴
- 20.6. The maximum distance from a power source to a powered site is approximately **20 metres**.
- 20.7. Exhibitors are to direct all enquiries on electrical power to the Murrumbateman Field Days Office.
- 20.8. Management will undertake all reasonable precautions to ensure uninterrupted power but shall not be liable for any failure or fluctuation in electrical power supply.
- 20.9. Due to safety reasons regarding noise and fuel supply onsite, personal generators are not permitted.

21. Inappropriate Behavior

- 21.1. Management may take action to **refuse entry**, or **escort from the Venue** if already on site and/or **retain part or all of the Site Fee** of any Exhibitor who has behaved inappropriately in relation to but not limited to the following either during the Field Days Event, or otherwise as noted:
 - 21.1.1. abusive language and/or actions to any other person on the Recreation Ground or to Murrumbateman Field Days Management before, during or after the event,
 - 21.1.2. late or non-payment of fees,
 - 21.1.3. non presentation of, out of date or forged insurance or licensing documents,
 - 21.1.4. not operating when the event is open to the public: 8.00am-5.00pm Saturday, and 8.00am-4.00pm Sunday, of the Event,
 - 21.1.5. theft of any property from the Recreation Ground,
 - 21.1.6. deliberate damage to the Venue and/or another's property on the Venue,
 - 21.1.7. lighting of fires on the Recreation Ground without the prior written approval from Management,
 - 21.1.8. camping on the Venue overnight or allowing its deliverer, employee, or contractor to do so,
 - 21.1.9. littering on the Recreation Ground,
 - 21.1.10. unauthorized vehicle parking and/or unauthorized vehicle movement on the Venue during the hours that the event is open to the public,
 - 21.1.11. unapproved assignment or sub-letting of their allocated Site on the Venue,
 - 21.1.12. refusing to comply with a reasonable written direction from Management or verbal direction from a Field Days agent or volunteer,
 - 21.1.13. operating any machinery or equipment which causes the risk of danger, or undue noise, nuisance or inconvenience to other exhibitors or persons attending the event as determined by Management,

¹⁴ Exhibitors should be prepared to use their own electrical leads to the nearest switchboard, which will be a maximum of 20 metres away from their Site.

- 21.1.14. failing to take proper safety precautions such as safety guards, protective clothing and exclusion distances in the use or demonstration of angle grinders, cut off machines, welders, chainsaws, or the like,
- 21.1.15. Exhibitors failing to return their Site and the immediate surrounds, to the condition that existed prior to their occupancy of the Site.
- 21.2. Any Exhibitor refused entry or removed from the site for Inappropriate Behavior will forfeit any fees already paid and may be afforded a lower priority consideration at any subsequent events.
- 21.3. Any exhibitor so removed from the Venue shall return only after 4.30pm on Sunday to recover their equipment, stock and display and restore the Site to the condition before setup.

22. Dogs Policy

- 22.1. No dogs will be allowed into the Venue¹⁵
- 22.2. registered medical or companion dogs are permitted into the Venue with appropriate paperwork to be available.
- 22.3. Dogs that form part of a display are exempted from clause 24.1 only with the approval of Management. The dog/s must be kept restrained or under control and provided with adequate water and food at all times. Any dog related waste shall be collected by the owners or exhibitors and disposed of properly bagged and binned.
- 22.4. Exhibitors with pets being kept outside the Venue are to provide adequate water and food for their animals during the hours of operation and ensure that the animals are secure for that period. Rangers will patrol the Venue and surrounding areas for the duration of the event.

23. Authorisation

- 23.1. When making application for a Site, Exhibitors shall authorise Management to issue their business contact information for the purposes of:
- 23.2. Murrumbateman Field Days advertising material for radio, television, social and press media and on the website¹⁶.
- 23.3. Answering specific inquiries from authorities or the public, before, during or after the Murrumbateman Field Days.
- 23.4. Management shall not divulge this information to third parties for any other purpose without the written authority of the Exhibitor.

24. Photo Release

- 24.1. Photos and videos may be recorded throughout the weekend of the Murrumbateman Field days and during set up and pack down.
- 24.2. Exhibitors, including staff and representatives may be included in these photos and videos

¹⁵ The risk to the public from dogs at the Event is apparent and must be mitigated.

¹⁶ Exhibitors may provide links to their websites and Murrumbateman Field Days will endeavour to make these available to visitors to www.mfdays.com.

- 24.3. By exhibiting at Murrumbateman Field Days, the exhibitor grants permission for these photos/videos to be used. This could be for educational, archival or promotional purposes.

25. Agreement

- 25.1. By agreeing to the Terms and Conditions set out herein, an Exhibitor acknowledges that this binds them to those Terms and Conditions.

Schedule 1

Hours of Surveillance – Lock Down Period

| Day | Lock Down Period |
|----------|------------------------------------|
| Thursday | 8pm – 6am (Friday) |
| Friday | 9pm – 6am (Saturday) ¹⁷ |
| Saturday | 7pm – 6am (Sunday) |
| Sunday | 7pm – 6am (Monday) |

¹⁷ Other times can be arranged through the Murrumbateman Field Days Office

Schedule 2 - 2025 Site Prices

| Site Size | Type | Earlybird Price | Full Price |
|--|------------|-----------------|----------------|
| 13m x 17m deep | Powered | \$ 1,170.00 | \$ 1,275.00 |
| 13m x 17m deep | Unpowered | \$ 995.00 | \$ 1,100.00 |
| 13m x 9m deep | Powered | \$ 915.00 | \$ 990.00 |
| 13m x 9m deep | Unpowered | \$ 740.00 | \$ 815.00 |
| 6m x 9m deep | Powered | \$ 750.00 | \$ 805.00 |
| 6m x 9m deep | Unpowered | \$ 575.00 | \$ 630.00 |
| 3m x 3m | Powered | \$ 615.00 | \$ 670.00 |
| 3m x 3m | Unpowered | \$ 440.00 | \$ 495.00 |
| 3m x 3m MVM | Unpowered | \$ 350.00 | \$ 350.00 |
| XL Site (sponsor site) | Powered | \$ 1,670.00 | \$ 1,670.00 |
| Livestock Medium | Unpowered | \$ 450.00 | \$ 495.00 |
| Livestock Small | Unpowered | \$ 415.00 | \$ 460.00 |
| Catering | | | |
| Commercial | | | |
| Food Site - Village Green | | | \$ 1,000.00 |
| Coffee Site - Village Green | | | \$ 700.00 |
| Food Site - Gates | | | \$ 800.00 |
| Coffee Site - Gates | | | \$ 500.00 |
| Coffee Site - throughout | | | \$ 350.00 |
| Community Groups | | | |
| Large Catering Site - Powered > 50m ² | | | \$ 200.00 |
| Small Catering Site - Powered < 50m ² | | | \$ 150.00 |
| Small Catering Site - Unpowered < 50m ² | | | \$ 50.00 |
| | additional | \$550 | Weathershed |
| | | \$250 | Moonshed |
| | | \$350 | Kitchen + Hall |