

Murrumbateman Field Days Volunteers – Work Environment Description

The following work environment description outlines the inherent requirements of each volunteer role and indicates how frequently each of these requirements would be performed. Please let us know if any of the requirements may cause problems for you.

Requirement	Frequency									
	Working Bees	General gates	Exhibitor gates	Grounds Crew	Field Day Office	Entertainment	Announcer	COVID compliance	Survey	Site minding
ADMINISTRATIVE										
Telephone use	Never	Never	Never	Occasionally	Frequently	Never	Never	Never	Never	Never
General computer use	Never	Never	Never	Never	Frequently	Never	Never	Never	Never	Never
Sitting at a desk	Never	Occasionally	Never	Never	Frequently	Never	Frequently	Never	Occasionally	Never
Using EFTPOS device	Never	Occasionally	Never	Never	Occasionally	Never	Never	Never	Never	Never
Using ticket scanner	Never	Frequently	Frequently	Never	Never	Never	Never	Never	Never	Never
SOCIAL DEMANDS										
Work with others	Frequently	Frequently	Frequently	Frequently	Frequently	Frequently	Occasionally	Occasionally	Occasionally	Frequently
Work in isolation from other volunteers or MFD staff	Never	Never	Occasionally	Occasionally	Never	Never	Occasionally	Occasionally	Occasionally	Frequently
Interaction with exhibitors and/or the public	Never	Frequently	Frequently	Frequently	Frequently	Frequently	Occasionally	Frequently	Frequently	Frequently
PHYSICAL DEMANDS										
Standing for long periods	Frequently	Frequently	Frequently	Frequently	Occasionally	Frequently	Never	Frequently	Frequently	Frequently
Distance walking	Frequently	Never	Never	Frequently	Occasionally	Occasionally	Never	Frequently	Occasionally	Occasionally
Working outdoors	Frequently	Frequently	Frequently	Frequently	Never	Frequently	Never	Frequently	Frequently	Frequently
MANUAL HANDLING										
Lifting 0 – 5kg	Frequently	Never	Never	Frequently	Occasionally	Occasionally	Never	Never	Never	Occasionally

Requirement	Frequency									
	Working Bees	General gates	Exhibitor gates	Grounds Crew	Field Day Office	Entertainment	Announcer	COVID compliance	Survey	Site minding
Lifting 5 – 10kg	Occasionally	Never	Never	Frequently	Never	Occasionally	Never	Never	Never	Never
Lifting 10kg+	Occasionally	Never	Never	Frequently	Never	Never	Never	Never	Never	Never
Climbing	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
Reaching	Occasionally	Never	Never	Frequently	Never	Occasionally	Never	Never	Never	Never
Bending/squatting	Occasionally	Never	Never	Frequently	Never	Occasionally	Never	Never	Never	Never
Push/pull	Occasionally	Never	Never	Frequently	Never	Occasionally	Never	Never	Never	Never
Sequential repetitive movements in a short amount of time	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
SPECIFIC HAZARDS										
Working at heights	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
Exposure to extreme temperatures	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
Operation of heavy machinery e.g. forklift	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
Confined spaces	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
Excessive noise	Occasionally	Never	Never	Occasionally	Never	Frequently	Never	Never	Never	Never
Low lighting	Never	Never	Never	Never	Never	Never	Never	Never	Never	Never
Handling of dangerous goods/equipment	Occasionally	Never	Never	Occasionally	Never	Never	Never	Never	Never	Never

Requirement	Frequency									
	Working Bees	General gates	Exhibitor gates	Grounds Crew	Field Day Office	Entertainment	Announcer	COVID compliance	Survey	Site minding
Potential to encounter agitated people	Never	Occasionally	Occasionally	Occasionally	Occasionally	Occasionally	Occasionally	Occasionally	Occasionally	Occasionally
OTHER										
Personal Protective Equipment (PPE) required	Occasionally	Never	Never	Occasionally	Never	Occasionally	Never	Never	Never	Never
Sun protection required	Frequently	Frequently	Occasionally	Frequently	Occasionally	Frequently	Never	Frequently	Frequently	Occasionally