

### Murrumbateman Field Days - Formal Grievance/Complaint Form

Complainant name	
Phone number	
Email	
Name of offending party/s	
Phone number (if known)	
Email (if known)	
Date of Incident: <i>(If more than one event, please provide details of all incidents separately.)</i>	
Where did each incident occur?	
Please describe each incident that occurred.	
How did you react to each situation? Did you take any action to address each situation?	

Describe any harm you have suffered as a result of the event.	
Is there any physical evidence that supports your complaint? If so, please describe or attach a copy of the evidence.	
Were there any witnesses to this specific event? (If yes, please provide their names.)	
What is your desired outcome of making this complaint?	
The information provided in this complaint is true and correct to the best of my knowledge. I am willing to cooperate fully in the investigation of my complaint and provide whatever evidence the MFD deems relevant.	
Signature:	
Date:	
<i>Please return this form to the MFD Manager or, if the complaint concerns the MFD Manager, to the MPA President</i>	