



2022 EXHIBITOR PROSPECTUS



Saturday 15 & Sunday 16 October, 2022

The Murrumbateman Field Days is one of the region's premier events and the flagship annual event for the Yass Valley – Murrumbateman is around 25 minutes from Canberra.

After two years break, we are really looking forward to welcoming our exhibitors back to the Murrumbateman Field Days.

Book before the 1st of May to access our early bird specials!



2022 Murrumbateman Field Days

Saturday 15th October, 8am - 5pm

Sunday 16th October, 8am - 4pm

4	Welcome back
6	About Murrumbateman Field Days
9	Accommodation
13	Terms and Conditions
26	Site Pricing 2022



Office Open 9am - 5pm
Tuesday & Thursday
19 East Street, Murrumbateman NSW 2582

02 6227 5895
admin@mfdays.com
www.mfdays.com

Welcome back



Looking forward to 2022

While 2020 and 2021 were devastating years, they drove us to innovate, push through and come out stronger.

The front of the Murrumbateman team's focus was hosting our event for our exhibitors but like so many others, it wasn't to be.

But, here we are in 2022 with fresh ideas, lessons learned and the drive to push ahead and make this year and event, a great one!

We're confident of hosting another smooth and successful field days with new attractions and entertainment, expanding exhibitor opportunities prior to and during the event, welcoming back past exhibitors and learning about and getting to know new exhibitors.

So, on with 2022!

Tom White
Field Days Manager



About Murrumbateman Field Days

From a humble start with 23 exhibitors in 1979 to 500 exhibitor sites in 2019, the Murrumbateman Field Days is an initiative of the Murrumbateman Progress Association, which is a not for profit, community based association supporting local schools, sport and recreation groups and organisations to raise funds through catering sites, logistical and event jobs.

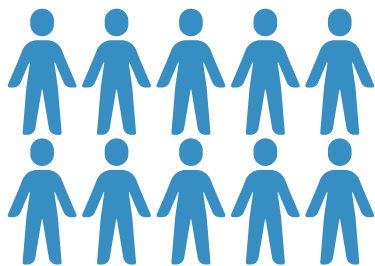
Our event is a family friendly, country experience located 25 minutes from Canberra, and the flagship annual event for the Yass Valley.

Held on the third weekend in October, the Field Days are an outstanding family day out with 500 exhibitors and around 1,000 volunteers.

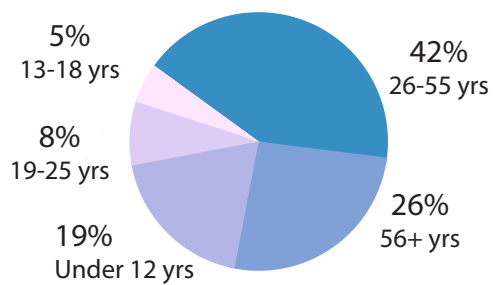
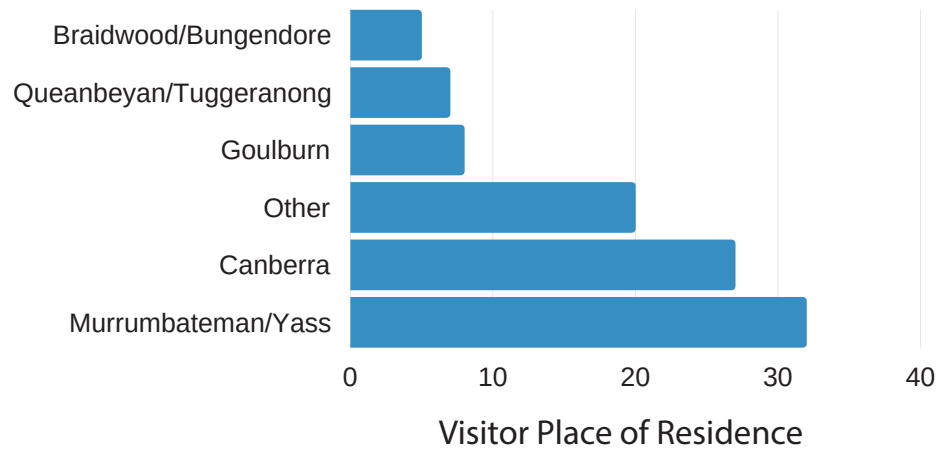
Vision: To be a uniquely community-based Field Days event with sound management structures and sustainable operation.

Mission: To better our community through sharing the rural lifestyle we lead and demonstrating our commitment to preserving it through environmental sustainability.

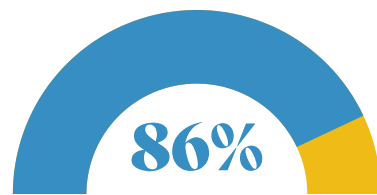




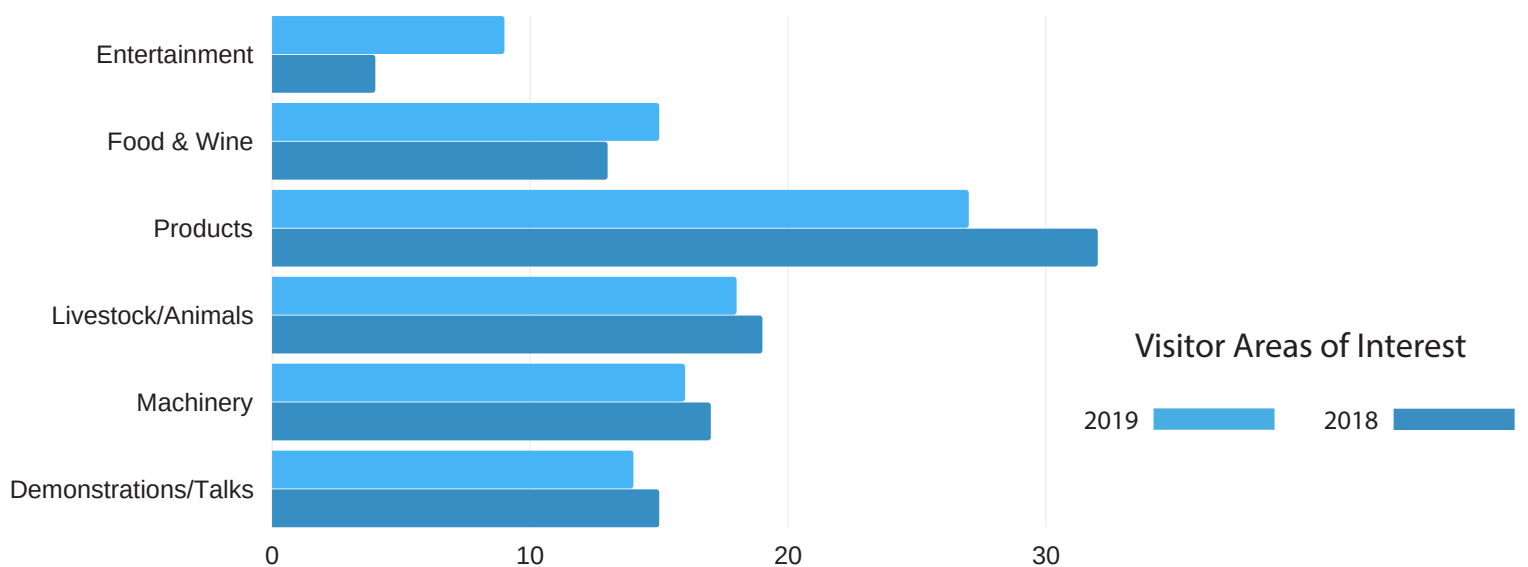
15,000 Visitors



Attendance by Age



Visitors rated Murrumbateman Field Days as good to excellent





Murrumbateman Country Inn

Accommodation

Accommodation in Murrumbateman and nearby in Yass.

Remember to book early!

Murrumbateman Country Inn
02 6227 5802
Barton Highway, Murrumbateman
www.murrumbatemancountryinn.com.au

The Globe Inn
0428 540 904
70 Rossi Street, Yass
www.theglobeinn.com.au

Abode Murrumbateman
1300 122 633
57 Rose Street, Murrumbateman
www.abodehotels.com.au/hotels/murrumbateman/

Thunderbird Motel Yass
02 6226 1158
264 Comur Street, Yass
www.thunderbirdmotel.com.au

Hi-way Motor Inn
02 6226 1300
305 Comur Street, Yass
www.hiwaymotorinn.com.au

Yass Motel
02 6226 1055
38-40 Laidlaw Street, Yass
www.yassmotel.com.au

Colonial Lodge Motor Inn
02 6226 3313
Cnr Yass Valley Way and
MacDonald St, Yass
www.coloniallodge.com.au

Hamilton Hume Motor Inn
02 6226 1722
9 Laidlaw Street, Yass
www.hamiltonhumemotorinn.com.au

A camping area will be available for Field Days' exhibitors in Murrumbateman

Recreation Grounds' South car park with portable toilets provided.

Showers and other facilities are not available.





A birds eye view of the
event in 2012







EXHIBITOR TERMS AND CONDITIONS

This contract is made between Murrumbateman Progress Association Inc, ABN 71 920 635 074, a registered New South Wales Incorporated Association, whose address is 19 East Street (Barton Highway), Murrumbateman, NSW 2582 and which operates under the registered NSW business name of **Murrumbateman Field Days** (Registration Number M7174325)

AND

The Applicant/Exhibitor

1. General

- 1.1. By applying for a Site at the Murrumbateman Field Days the Applicant/Exhibitor agrees to abide with the following terms and conditions¹ contained in this contract including:
- 1.1.1. All relevant NSW Public Health and Safety Orders and restrictions,
- 1.1.2. Yass Valley Council conditions that apply to an event or use, held on the Council owned and managed Recreation Ground² for:
- exhibitor involvement,
 - traffic management,
 - returning the Recreation Ground to a safe and useable condition after each use.

2. Definitions

The following definitions apply:

ABN/ACN – Australian Business Number/Australian Company Number.

Applicant – Any registered business or person applying for a Site at the Murrumbateman Field Days.

Application Form – form available on the Field Days web site www.mfdays.com used to apply for a Site allocation at the Murrumbateman Field Days event.

Murrumbateman Field Days – is an Organisation and an event:

As an organization, Murrumbateman Field Days is the registered NSW trading name of the Murrumbateman Progress Association Inc., ABN 71 920 635 074

As a public event, Murrumbateman Field Days is a community run, fund raising event to display primarily local and regional rural lifestyle products and services at the Recreation Ground, held annually over the third weekend in October.

¹ The terms and conditions have been developed based upon government and legal requirements, practical experience and stakeholder feedback from previous events.

² Murrumbateman Field Days does not own the Venue. The Recreation Ground is hired from Yass Valley Council for the event.

Community Group is any group of people who are resident within the Yass region as determined by Field Days management:

- Can be a recognised and/or registered charity, church, school, sporting body or other such group.
- There may be an exception given to groups outside the region if, in the opinion of Management, it would be in the best interest of the local/regional Community to have them attend the Event.

Council – Yass Valley Council.

Deliverer – those persons or corporations or their representatives requiring access to the Venue to deliver goods for an Exhibitor or Field Days' Management.

Early Bird – a closing date for returning exhibitors to secure their Site from the previous event 2019 (if available) Site or to have preferential allocation of a different Site at the upcoming 2021 event.

Exhibitor – Any registered business or person who has completed the application requirements for a Site at the Murrumbateman Field Days event and has been allocated a Site by the Management.

Lock Down Period – those hours specified in Schedule 1.

GATES:

- **Main Gates (MG)** – identified with a number (1, 2 or 3), are the vehicular access gates into the Recreation Grounds and all three gates are adjacent to major public thoroughfares.
- **Main Gate Controllers (MGC)** – responsible, at each MG, for controlling the entry of vehicles into and out of the Recreation Ground. They will be identifiable at each MG by their high visibility vest, with a name tag with the Murrumbateman Field Days logo clearly displayed. The MGC may not be at the gates on the days of the event.
- **Venue Gates (VG)** – identified with a number (1, 2 etc) are the gates for entry into the Venue for pedestrian, emergency vehicles and, if directed, exhibitor vehicles with passes or permits.
- **Venue Gate Controllers (VGC)** – responsible for ensuring any vehicle or person seeking entry to the Venue has the appropriate pass or valid reason (determined by the VGC) for entering the Venue. Exhibitors are required to display their vehicle passes and/or permits and present their exhibitor pass as requested.

Management – The Murrumbateman Field Days Manager or any of their duly authorised representatives, employees, contractors or volunteers.

Non-commercial activity – is where the group is involved in showcasing their activities. This can include a raffle for the group and the sale of fundraising merchandise with written agreement by the Field Days Management.

Out of Hours Surveillance – After the lock down period, an authorised team will conduct surveillance of the Venue and reporting to Police any suspicious activity on the Venue.

Recreation Ground – the Yass Valley Council owned and leased lands (approximately 35 hectares) at 19 East Street, Murrumbateman. This area is bounded by public roads and private property where Murrumbateman Field Days Venue, parking and other associated activities occur during the Murrumbateman Field Days.

Returning Exhibitor Application – An application made by an exhibitor from the previous Murrumbateman Field Days event.

Site – a numbered area within the Venue allocated for Exhibitors to display their products and/or services.
Site Details – provided by the Management and shall contain the Exhibitor’s Trading Name and mobile phone number (as supplied by the Applicant), allocated Site number, the recommended gate entry number(s) and the colour code for the zone where the Site is located.
Terms and Conditions – the terms and conditions as contained in this contract.
Traffic Marshalls (TM) – responsible inside the Venue to guide and control traffic during the set up and pack up of the Murrumbateman Field Days event. They will be identifiable within the Venue by their high visibility vest, with a name tag with the Murrumbateman Field Days logo clearly displayed.
Venue – the fenced area containing Murrumbateman Field Days within the Recreation Ground.

3. Liability and Insurance Requirements

- 3.1. Exhibitors shall take out and maintain a Public Liability Insurance policy with a reputable insurance office, indemnifying the Council, the landholder and Murrumbateman Field Days and its personnel in the sum of not less than ten million dollars (\$10,000,000) in respect of each and every claim³.
- 3.2. The Exhibitor accepts all liability arising from their operations, equipment, and personnel, including the actions of their Deliverer, employee or agent at the Recreation Ground during the Murrumbateman Field Days event (including setting up and removing their equipment and operation) and the Lock down period.
- 3.3. The Applicant/Exhibitor shall provide a certificate of currency of their liability insurance for the period of the Murrumbateman Field Days (including the period of setting up and removal of their equipment and operation) with their Exhibitor Site Application or as soon as is practicable after the renewal if it falls before the event and after the application.

4. Exhibitor Site Application

- 4.1. Management will at the earliest opportunity send to the previous event Exhibitors, an email link to its website for the Exhibitor Site Application Forms.
- 4.2. To obtain priority (but not a guarantee) for the Site allocated at the previous event, the Applicant needs to complete the Exhibitor Site Application Form before the closing date as indicated at www.mfddays.com and include:
 - 4.2.1. answers to all questions on the nature of their business at the time of application,
 - 4.2.2. a copy of the Applicant’s public liability insurance coverage⁴ as required by Clause 3.3,

³ Council, the local landholder and Murrumbateman Field Days and its personnel shall be indemnified from and against all claims, demands, remedies, suits, injuries, damage, consequential losses, costs (including its full legal costs), liabilities, actions, claims for compensation and the like for which Council and Murrumbateman Field Days and its personnel may become liable in conjunction with injury, damage or accidental death through the neglect or default of the Exhibitor or of any other person in connection with their use of the Recreation Ground and its facilities.

⁴ An Applicant’s site can be booked and allocated by Management with a current insurance cover but cannot be finalised. The Applicant will not be considered an Exhibitor until a copy covering the time period of the Event is received.

- 4.2.3. any regulatory licensing required for the type of business the applicant intends to operate,
- 4.2.4. full site fee as shown in Schedule 2, noting the **Early Bird** discounts for returning and new exhibitors who book in that period,
- 4.2.5. the registered ABN/ACN for that business(es) or person, and
- 4.2.6. details of registered vehicles required to be part of the exhibitor's display and/or within the exhibitor's Site.
- 4.3. Should full payment not be received prior to the closing date for **Early Bird** applications, the discount will no longer apply and an invoice for the full amount will be sent with a 14 day payment requirement. If payment is not received in that period, the applicant will have to reapply unless there is a prior arrangement for instalments. No discount will be applied to such arrangements.
- 4.4. The Applicant's priority for their previous Site lapses if their complete application arrives after closing date of **Early Bird** Returning Exhibitor Application.
- 4.5. Applications for new Exhibitors shall open on date identified on the web site www.mfdays.com
- 4.6. The moneys paid under Clause 4.2.4 shall not be refunded because of weather conditions or any other cause beyond the control of Murrumbateman Field Days Management.
- 4.7. Management may refund the fee if the Site is resold before the closing date⁵.
- 4.8. There shall be a non-refundable **administration fee of \$150** for all cancellations plus any other charges incurred by Field Days other than the Site fee⁶.
- 4.9. If Management take the decision to cancel an event for any reason, the refund of paid site fees shall be considered. If an event cancellation refund is given there will be a non-refundable administration fee of \$25 per booking.

5 Site Allocation

- 4.9 If Management take the decision to cancel an event for any reason, the refund of paid site fees shall be considered. If an event cancellation refund is given there will be a non-refundable administration fee of \$25 per booking.
- 5.1.2. allocation of Sites as requested, where possible,
- 5.1.3. how the product fits within environmental sustainability, rural lifestyle, small acre farming and local business for locality within the Venue,
- 5.1.4. whether the Applicant has previously exhibited and behaved inappropriately.
- 5.2. Site allocation commences as bone fide Applications are completed.
- 5.3. Management shall contact each Applicant who was unsuccessful in being allocated a Site and determine whether the Applicant wants to:
 - 5.3.1. be placed on a shortlist in case a suitable Site becomes available or

⁵ Note that there is no guarantee the exhibitor will have access to this Site at the following event.

⁶ Other charges could be for straw or other items ordered through Field Days, etc.

- 5.3.2. refunded the Site Application fee either immediately or, if on the shortlist once it is determined that the Applicant will not have a Site in the current year. This is the only situation where Management will automatically refund an application fee.
- 5.4. Should an exhibitor wish to change their Site allocation for any reason and it can be accommodated, a transfer fee of \$100 is payable in addition to the site fee of the new Site. A refund will be given for the old site only if it is resold.
- 5.5. Exhibitors that provide Entertainment or Catering at the Field Days shall complete an application form online and any payments required for their Site or from Management shall be negotiated separately apart from the application process.

6. Site Sizes

- 6.1. Site sizes shown in the application form are approximate and may vary in frontage and depth, depending on the Site, its shape and location.
- 6.2. Management may subdivide or combine sites to make smaller or larger sites to best match applications.
- 6.3. **All marquee or exhibit pegs must be situated wholly within the Exhibitor's Site.**

7. Licensing Requirements

- 7.1. Any exhibitor undertaking a business that requires any form of licensing by the Commonwealth, or any State, Local government authority, or a Regulatory Body, shall provide a copy of such license to the Murrumbateman Field Days Office no later than Friday of the second week in September.⁷
- 7.2. Any displayed electrical items for sale or being offered as part of promotions shall be approved, marked and compliant under the NSW Gas and Electricity (Consumer Safety) Act 2017 No 15.
- 7.3. An Exhibitor wishing to have alcoholic beverage on Site for tasting or sale must obtain a temporary license in accordance with the NSW Liquor Act 2007 No 90 and display the license all times.
- 7.4. Management may at any time inspect any license.

8. Accommodation

- 8.1. An Exhibitor, deliverer or their staff, agent or contractor is not permitted to stay on Venue during the Lock down Period. Accommodation should be booked as early as possible.
- 8.2. Primitive camping (limited ablutions, no power or water) is allowed in the public parking zone outside the Venue security fence. Volunteer Traffic Marshalls (TM) will be available for guidance to this area. Please advise your intention to camp at the Recreation Ground⁸.

⁷ Community catering sites, for example, must hold a current food licence.

⁸ The local pubican is offering a free shuttle service to the Murrumbateman Country Inn and return each evening of the Field Days including Friday night.

9. Free sites - no fee payable

- 9.1. Management may, at its discretion, allocate a free Site for use by:
 - 9.1.1. Community Groups involved in a non-commercial activity,
 - 9.1.2. A commercial body in return for specific services or sponsorship, or in-lieu of a refund from the previous year.
- 9.2. Sponsors may be granted a free Site in exchange for money or in-kind support of the Event. The extent of the free portion will be determined by Management based on the value of the support.

10. Sub-Letting

- 10.1. Exhibitors are NOT permitted to assign or sub-let any part of their Site without obtaining the prior written approval of Management.
- 10.2. Sites may be shared with the specific written approval of Management for a **minimum fee of \$175.00**.

11. Exhibitor Site Access

- 11.1. As soon reasonably practicable after Site allocation, Management will advise the Applicant/ Exhibitor of their Site Details and provide a map which identifies the closest entry gates they are to use for access to their Site prior to and after the public event open times.
- 11.2. **Main Gates (MG)**
- 11.3. Exhibitors shall be advised with their Site Details which of the following MG they and their Deliverers are to use at all times, unless directed differently by the Field Days.⁹
 - MG 1** located off Barton Highway-into the sports oval/north-western area, or
 - MG 2** located off Murrumbateman Road - about 25m from Barton Highway into the south-western corner of the Recreation Grounds, or
 - MG3** located off Murrumbateman Road - about 70m from Barton Highway into the western side of the Recreation Grounds.
- 11.4. **Venue Gates (VG)**
- 11.5. Exhibitors and Deliverers will be directed to the **VG** closest to their Site and are required to stay on the gravel roads, to minimize damage to the Recreation Ground and paddocks.
- 11.6. There will be four (4) VGs open for vehicular access, VG2, VG3, VG4 and VG6. Note that MG1 no longer gives direct access to the Venue and is only used by Exhibitors and Deliverers if their Site is in the blue zone.
- 11.7. **Site Entry**
- 11.8. **No Pass means no access.**

⁹ The Venue is divided into four areas. Access to each of these areas is different and is aimed at streamlining your access to your Site and minimising road damage and congestion. VTM or other volunteers will be in place for each area to assist.

- 11.9. Vehicle Passes and Exhibitor Passes can be picked up from the office after Site allocation¹⁰ **NO later than 5pm Friday before the event.**
- 11.10. The Exhibitor shall advise all Deliverers of their Site details (including the MG for entry) and provide them with a Vehicle Pass, where practicable, to facilitate easy entry.
- 11.11. **Vehicle Entry Pass.** The Exhibitors must be displaying their Vehicle Entry Pass on arrival to be allowed entry via the designated Venue Gate (VG).
- 11.12. **Exhibitor Pass.**
 - 11.12.1. Each person attending with the Exhibitor must show their Exhibitor Pass to the Venue Gate Controller (VGC) for access on the days the event is open to the public.
 - 11.12.2. Additional Exhibitor Passes can be purchased at an additional cost of \$15.00. These passes must be requested and paid for before 5.00pm Friday before the event - contact Murrumbateman Field Days Office.
 - 11.12.3. Exhibitors and their Deliverers shall:
 - 11.12.3.1. comply with the reasonable requests of Murrumbateman Field Days volunteers or staff,
 - 11.12.3.2. report to Management any abusive action and/or language towards them from Murrumbateman Field Days volunteers or staff.

12. Venue Security and Surveillance

- 12.1. Murrumbateman Field Days will provide:
 - 12.1.1. Security fencing to be installed across the southern boundary and (where applicable) northern and eastern boundaries of the Venue by 9.00pm the Wednesday before the event till 9.00am Monday after the event.
- 12.2. During the Venue Lockdown Periods, no person or vehicle movement shall be permitted within the Venue other than the Out of Hours Surveillance team, emergency and specified service vehicles. Venue Lockdown periods for surveillance are in Schedule 1.
- 12.3. Access at other times shall be at the discretion of the Out of Hours Surveillance team.

13. Exhibitor Access to the Venue for Set Up

- 13.1. Exhibitors must have their exhibits/displays operational at the Murrumbateman Field Days Venue by 8:00am on the Saturday of the event and (except for the Venue Lockdown Periods) not leave their Site unattended till after 4:30pm on the Sunday of the Event¹¹.
- 13.2. Exhibitors can set up on the Venue as shown below, or from the Tuesday before the Event, but must note Clause 12 when security fencing and patrols are in place:
- 13.3. **Thursday, before the Event, 6.00am to 7.00pm.** No exhibitors or vehicle movement will be allowed on the venue after 7.00pm.

¹⁰ This is to ensure that we control the traffic onto the Venue and ensure only authorised entry.

¹¹ Our insurance does not cover vehicular traffic movements on the Venue when it is open to the public unless escorted.

- 13.4. **Friday, before the Event, 6.00am to 9.00pm.** No exhibitors or vehicle movements will be allowed on the venue after 9:15pm.¹²

14.Exhibitor Vehicle Access and Parking – Saturday and Sunday

- 14.1. All vehicles within the Venue that cannot be contained within the Exhibitor's Site must be removed prior to 7.45am on the public days of the event. Vehicles parked on any other spaces within the Venue will be identified and the exhibitors will be asked to remove them, under escort, immediately. Failure to do so is considered inappropriate behavior.
- 14.2. All vehicles contained within the Exhibitor Site must have a vehicle pass displayed and visible on the dash for inspection. Vehicles left on the Site shall not impede the displays of other exhibitors or access to service vehicle entrances.
- 14.3. Exhibitor vehicles not contained within the Exhibitor Site, may be parked in any of the two designated Exhibitor Parking Areas.
- 14.4. Exhibitors and their deliverer's vehicles, forming part of their display and/or containing stock or other vehicles to be contained within their Site during public opening times, must be on the Venue before 7.45am on the Saturday and Sunday of the Event.¹³
- 14.5. If, due to unforeseen (but not including bad weather) and reasonable circumstances, an exhibitor or their deliverer is late, Management may at its discretion, provide an escort through VG6¹⁴ only or as otherwise directed.¹⁵

15.Loading Ramp

- 15.1. A loading ramp will be available **until 8.00am Saturday or after 4.30pm Sunday**, of the Event.

16.The Oval

- 16.1. **No large trucks or forklifts are to enter the oval ground.** This is a requirement of the Council Recreation Ground Hire Agreement as the oval surface must be protected for other sports group users.

17.Site Restoration, Waste, Recycling, and associated fees

- 17.1. Exhibitors are responsible for and agree to restore their allocated Site and immediate surrounds to the same condition that it was found prior to the setup of their display/exhibit. This means that all exhibited items, any vehicle, all waste/rubbish and any associated equipment is disposed of appropriately or removed from the Site.

¹² Should an exhibitor require access to the site at times outside these times they shall obtain permission through the Administration office. Their details will be passed to the Out of Hours Surveillance team.

¹³ We have an obligation to keep the Venue safe and free of unnecessary vehicles and to restrict vehicle movements. During event public open times there is NO VEHICLE ACCESS OR MOVEMENT (emergency and service vehicles exempt).

¹⁴ This provides access to most of the Venue through the Exhibitor's Carpark at VG6 and has the least disruption to the public.

¹⁵ The Management is contactable through the Murrumbateman Field Days Office on 02 6227 5895.

- 17.2. The Site shall be fully restored to its original condition by **Tuesday 6.00pm**, after the Event.
- 17.3. Any Exhibitor that has not repaired any damage to the venue or ground, or removed all waste, caused or done by the Exhibitor beyond what could be reasonably expected, shall be liable to pay Murrumbateman Field Days the cost of the repairs, clean up or waste removal.
- 17.4. Repairs to the Site or ground includes removal of installed poles/star pickets, road base or sand laying, filling of holes or uneven ground and the like.
- 17.5. Any item left on the Venue after that time shall be disposed of by Management, which shall be under no liability for such disposal and any cost incurred will be charged to the Exhibitor^[1].
- 17.6. **A base fee of \$100** will be charged to the Exhibitor. Any additional repair costs will also be charged to the Exhibitor.
- 17.7. Should the Exhibitor not pay this cost, the Exhibitor will not be allocated a Site at the following event.

18. Waste disposal during event

- 18.1. All Exhibitors are encouraged to reduce waste, separate recyclable materials and use waste bins provided at the Venue.
- 18.2. **A general bulk waste storage centre is located near VG2.** Please use this area rather than overflowing the wheelie bins.

19. Waste collection schedule

- 19.1. Bins and areas for waste are provided throughout the Venue. Bins are regularly emptied during the event by Rural Fire Brigade volunteers,
- 19.2. Waste that can be recycled should be separated,
- 19.3. **Flattened cardboard** can be placed next to the bins (or at front of your site) for specific collection on:
 - **Friday 4.00-5.00pm**
 - **Saturday 5.00-6.00pm**
 - **Sunday 4.00-5.00pm**

20. Powered sites

- 20.1. Exhibitors occupying Sites specified as **powered** shall pay the scheduled rate for powered sites regardless of whether the power is used or not (Schedule 2).
- 20.2. **Only** those Exhibitors who have booked powered Sites may use Site electrical power.
- 20.3. Exhibitors who require powered sites are to advise Murrumbateman Field Days of their detailed power requirements over and above the use of an EFTPOS machine, monitor and/or laptop.¹⁶ Additional power requirements over and above this allowance may incur additional cost to the Exhibitor if there is not enough capacity available.¹⁷ Exhibitors are

¹⁶ Most power to the site is provided by the Field Days' generator and therefore its adequacy must be determined well before the event to allow time for additional generators to be hired. Murrumbateman Field Days Office is contactable on 02 62275895

¹⁷ Murrumbateman Field Days provides the majority of power from its own generator.

advised to use power-conditioning equipment if you operate equipment that is sensitive to fluctuations in the electrical power supply.

- 20.4. Exhibitors shall supply their own, personally labelled, safety tagged power extension leads and appliances which meet the appropriate Australian Standard. Management shall conduct safety inspections during the event to ensure safety tags are current.¹⁸
- 20.5. The maximum distance from a power source to a powered site is approximately 20 metres.
- 20.6. Exhibitors are to direct all enquiries on electrical power to the Murrumbateman Field Days Office.
- 20.7. Management will undertake all reasonable precautions to ensure uninterrupted power but shall not be liable for any failure or fluctuation in electrical power supply.

21. Inappropriate Behavior

- 21.1. Management may take action to **refuse entry**, or **escort from the Venue** if already on site and/or **retain part or all of the Site Fee** of any Exhibitor who has behaved inappropriately in relation to but not limited to the following either during the Field Days Event, or otherwise as noted:
 - 21.1.1. abusive language and/or actions to any other person on the Recreation Ground or to Murrumbateman Field Days Management before, during or after the event,
 - 21.1.2. late or non-payment of fees,
 - 21.1.3. non presentation of, out of date or forged insurance or licensing documents,
 - 21.1.4. not operating when the event is open to the public: 8.00am-5.00pm Saturday, and 8.00am-4.00pm Sunday, of the Event,
 - 21.1.5. theft of any property from the Recreation Ground,
 - 21.1.6. deliberate damage to the Venue and/or another's property on the Venue,
 - 21.1.7. lighting of fires on the Recreation Ground without the prior written approval from Management,
 - 21.1.8. camping on the Venue overnight or allowing its deliverer, employee or contractor to do so,
 - 21.1.9. littering on the Recreation Ground,
 - 21.1.10. unauthorized vehicle parking and/or unauthorized vehicle movement on the Venue during the hours that the event is open to the public,
 - 21.1.11. unapproved assignment or sub-letting of their allocated Site on the Venue,
 - 21.1.12. refusing to comply with a reasonable written direction from Management or verbal direction from a Field Days agent or volunteer,
 - 21.1.13. operating any machinery or equipment which causes the risk of danger, or undue noise, nuisance or inconvenience to other exhibitors or persons attending the event as determined by Management,

¹⁸ Exhibitors should be prepared to use their own electrical leads to the nearest switchboard, which will be a maximum of 20 metres away from their Site.

- 21.1.14. failing to take proper safety precautions such as safety guards, protective clothing and exclusion distances in the use or demonstration of angle grinders, cut off machines, welders, chainsaws or the like,
- 21.1.15. Exhibitors failing to return their Site and the immediate surrounds, to the condition that existed prior to their occupancy of the Site.
- 21.2. Any Exhibitor refused entry or removed from the site for Inappropriate Behavior will forfeit any fees already paid and may be afforded a lower priority consideration at any subsequent events.
- 21.3. Any exhibitor so removed from the Venue shall be permitted to return only after 4.30pm on Sunday to recover their equipment, stock and display and restore the Site to the condition prior to setup.

22.Dogs Policy

- 22.1. No dogs will be allowed into the Venue¹⁹
- 22.2. registered medical or companion dogs are permitted into the Venue with appropriate paperwork to be available
- 22.3. Dogs that form part of a display are exempted from clause 21.1 only with the approval of Management. The dog/s must be kept restrained or under control, at all times. Any dog related waste shall be collected by the owners or exhibitors and disposed of properly bagged and binned.
- 22.4. Exhibitors with pets being kept outside the Venue are to provide adequate water and food to their animals during the hours of operation and ensure that the animals are secured for that period. Rangers will patrol the Venue and surrounding areas for the duration of the event.

23.Authorisation

- 23.1. When making application for a Site, Exhibitors shall authorise Management to issue their business contact information for the purposes of:
- 23.2. Murrumbateman Field Days advertising material for radio, television, social and press media and on the website²⁰.
- 23.3. Answering specific inquiries from authorities or the public, before, during or after the Murrumbateman Field Days.
- 23.4. Management shall not divulge this information to third parties for any other purpose without the written authority of the Exhibitor.

24.Agreement

- 24.1. By agreeing to the Terms and Conditions set out herein, an Exhibitor acknowledges that this binds them to those Terms and Conditions.

¹⁹ The risk to the public from dogs at the Event is apparent and must be mitigated.

²⁰ Exhibitors may provide links to their websites and Murrumbateman Field Days will endeavour to make these available to visitors to www.mfdays.com.

Schedule 1

Hours of Surveillance – Lock Down Period

Day	Lock Down Period
Thursday	7pm – 6am (Friday)
Friday	9pm – 6am (Saturday)
Saturday	7pm – 6am (Sunday)
Sunday	8pm – 6am (Monday)

Schedule 2 - 2021 Site Prices

All Transactions shall be made in Australian Dollars

No	Site Size	Type	Early Bird	Full Price
1	13m x 17m deep	Powered	\$1145.00	\$1245.00
2	13m x 17m deep	Unpowered	\$945.00	\$1045.00
3	13m x 9m deep	Powered	\$880.00	\$945.00
4	13m x 9m deep	Unpowered	\$705.00	\$775.00
5	5m x 9m deep	Powered	\$710.00	\$765.00
6	5m x 9m deep	Unpowered	\$545.00	\$600.00
7	3m x 3m	Powered	\$610.00	\$660.00
8	3m x 3m	Unpowered	\$440.00	\$495.00
Livestock				
11	Livestock Large	Unpowered	\$475.00	\$515.00
12	Livestock Medium	Unpowered	\$420.00	\$460.00
13	Livestock Small	Unpowered	\$100.00	\$445.00
Community Catering Sites - Restricted				
14	Large Catering Site - Powered> 50m²			
15	Small Catering Site - Powered < 50m²			
15a	Small Catering Site - Unpowered < 50m²			
The cost of catering site will be determined on the Community Catering Memorandum of Understanding and will be due post Field Days.				
Entertainment Sites				
16	Entertainment Site			
Entertainment Exhibitor Site requirements and cost will depend on the type of entertainment, the power requirement and the size of the Site provided. This will be arranged through the Manager at manager@mfdays.com				